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**CITY OF SALEM**

KIMBERLEY L. DRISCOLL, MAYOR

LEGAL DEPARTMENT  
93 WASHINGTON STREET  
SALEM, MASSACHUSETTS 01970

August 2, 2012

Brandon Wieber  
Muckrock News  
Dept MR 1457  
PO Box 55819  
Boston, MA 02205-5819

RE: Freedom on Information Request

Dear Mr. Wieber:

I'm writing in response to your email communication to Parking Director, Jim Hacker, dated July 31, 2012, which was forwarded to the City Solicitor's office. Included below is an estimate of cost of services for the processing of the documents requested in your Freedom of Information request. Upon your approval of the cost estimate and receipt of payment, the parking clerk will begin compiling the information requested and deliver by U.S. Mail.

Sincerely,

Elizabeth Rennard

ESTIMATED COST FOR DOCUMENT REQUEST

Staff time: Estimated time – 21 hours @ \$26.00 per hour = \$546

Based on the hourly rate of the Assistant Tax Collector

Estimated no. of pages: 300 x.20 = \$60

Date: \_\_\_\_\_ Signature: \_\_\_\_\_